

To help ensure a smooth scheduling process, you will need to update your Got Soccer club account with information on ALL fields that your club will use for home games. Entering all available match fields for your club will make things easier for your field assignor to schedule home games. Assignors will not be able to schedule fields that are not entered. Again, this is a fairly simple process. In fact, Got Soccer allows you to copy field information for complexes with multiple fields. If you already have your facilities information entered, please review to make sure everything is up to date.

Instructions on entering a field:

1. Log in to your organization's Got Soccer account
2. Click on the "Club" tab
3. In the gray toolbar, select "Facilities"
4. Click "Add Facility"
5. Enter basic information. Include: Type, Name, Number, Size and Address
6. Click "Save"
7. Click on the Availability tab, enter all ages for this field and click "Save"
8. Click on Valid Event Types and make sure "League" is selected
9. Click "Save"

If a facility has multiple fields that will be used for league play, each individual field must be listed. To copy field information for another field, return to the Facility Info tab and click "Copy". This will automatically generate an exact copy of all information. Just change the field number and you're all set.

It is very important that the proper age groups are selected for each field. Failure to do so makes it much more difficult for me to select your fields for reschedules as I have to let every field in whole league load before I can select yours.

If you have any questions, I am happy to assist.

Mike Sroka
Vice President
GCFYSL